

We're recruiting!!

Neu Way Support Co-ordinator

South Cumbria

We're looking for a parent/carer advice and support co-ordinator to run our Neu Way advice and signposting service

Full or part-time hours available

Neu Way is a new service for families of children and young people aged 0–25 who may be autistic, ADHD or have other neurodevelopmental differences. The service is available based on need, which means you do not need a diagnosis to get support.

Triple A (All About Autism) is a small charity working across Cumbria, supporting and connecting autistic and Neurodivergent adults and young people. We operate a diverse service portfolio including the Neu Way service, Navigator Programme, social groups, Youth work, post-diagnosis support, employment support and training delivery.

Job description:

This post is to co-ordinate and deliver support, advice and signposting to parents and carers of Neurodivergent children and young people across South Cumbria.

Job Summary:

Advising and signposting by phone and developing and co-ordinating a support groups and training across South Cumbria

The Role:

- Providing a supportive call back service to parents and carers
- Organising and running drop-in/peer support sessions
- Collaborating with contract partners and the wider team to deliver and develop a range of resources and educational packages for parents, carers and young people across Lancashire and South Cumbria
- Understanding the wider local offer and signposting to appropriate services
- Collating and reporting accurate outcome data in a timely fashion
- Regularly meeting with contract partners and contract managers for training and service development
- Collaborating with Triple A's training co-ordinator to improve and develop training packages for parents and carers

Qualifications and experience

While there are no specific qualifications associated with this post, the successful applicant will have professional experience and/or qualifications in a related field, in addition to:

- A good understanding of Autism, ADHD and neurodivergence
- Experience working in the health and social sector
- Strong local links within South Cumbria
- Project management experience
- An awareness of safeguarding issues/ procedures and legislation and willingness to undergo mandatory safeguarding training.
- Current clear DBS check or willingness to undergo a DBS check before commencing employment.
- Neurodivergent applicants particularly welcomed
- A full clean driving licence and access to own vehicle is essential

Necessary personal attributes

- Ability to work as part of a team
- Resilient
- Ability to work on own initiative to achieve results
- Calm under pressure
- Fair
- A good communicator
- Good workload and time management skills
- Open and compassionate
- Flexible, problem-solving approach to work and challenges
- Willingness to learn and adapt to make sure working practices are accessible and inclusive for autistic individuals
- Passionate about the work Triple A does
- We particularly welcome candidates with direct lived experience

Pay: £29,250 - £30,000 per annum plus travel
Hours: Full time hours available but applicants looking for part time work are also welcomed
Location: Barrow based with some travel within South Cumbria

How to apply: Please send your CV and a covering letter explaining why you want the role and why you would suit it to admin@tripleaproject.org.uk.

Closing date for applications: Wednesday the 25th of November but may close early for the right applicant